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Getting Ready for Stewardship Training

Dear Lead Stewards in Training,

Thank you for signing up for Lead Steward Training - we are looking forward to embarking on another year of stewardship!

Session 1 is on Wednesday, **January 11 from 7 to 9 pm** (attendance will be taken)

Zoom link: <https://utoronto.zoom.us/j/86941142736> (same link for all sessions)

Before the session, take the following **2 Steps** to get yourself registered in our system, and access important training materials: **Please do this today or tomorrow as I will be working on the weekend.**

Step 1. WEBSITE ACCESS:

- (1) Go to www.torontonaturestewards.org/register
- (2) Enter the password to access the registration page. The password is "**StewardsHelpNature**". Do not distribute this password – it is for Lead Stewards only.
- (3) Fill in your information, create a username & password, and submit.
- (4) Your request for an account will need to be approved by the TNS website administrator. This may take up to a few days. You will receive an e-mail once your account has been approved.
- (5) To login to the website, go to www.torontonaturestewards.org, and click on the "**STEWARDS LOGIN**" tab in the navigation bar.

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(6) You will be prompted to enter your username and password (created in step 3). Sign-in. You now have access to the FOR STEWARDS part of the website.


FOR STEWARDS

Just for Lead Stewards


To Do Lists, Reporting & Monitoring Information, Access to the TNS Google Drive & more

Access Now

Below is what every Steward needs to know to help Toronto's ravines and natural areas suffering under the pressures of excessive litter, invasive species, climate change, overuse by people, and land development.



For Lead Stewards in Training



Good Field Practices




FOR STEWARDS

- For Lead Stewards
- For Lead Stewards in Training (LSIT)
- Good Field Practices
- Safety
- Invasive plant information sheets
- Library and Resource Links

YOUR ACCOUNT

- Edit Your Account
- Logout

FOLLOW US ON SOCIAL

Click on the photo **“For Lead Stewards in Training”** It will take you to a page with information tailored to your immediate needs including the training schedule and links to the materials when posted. You also will have access to all of the **Just for Lead Stewards** information (more on that later)

<https://torontonaturestewards.org/stewards/for-lead-stewards-in-training-lsit/>

Step 2. GOOGLE DRIVE ACCESS: I will add your e-mail to our Google Drive to access important documents. Please check your inbox (and spam) for an invitation to “Lead Steward

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you are having trouble accessing it, please get in contact, or join the office hours.

SITE INFORMATION will come in a separate email. Please be sure to make us a Safe Sender. If you are unsure about your stewardship site for 2023, do not fret! We are working on this and will be in touch in the coming weeks. We appreciate your patience.

OFFICE HOURS

If you have any questions or need help accessing the website/Google Drive, you can come to my virtual office **every Friday, from 2 to 4pm (EST)**. There will be special Office Hours on **Tuesday, Jan 10 from 3 to 5 pm**.

Zoom link: <https://utoronto.zoom.us/j/84196369729>

If this time doesn't work for you, or you have any other inquiries/questions, feel free to email or call 416-535-7740.

See you soon!

Sharon Lovett
Volunteer Coordinator, Toronto Nature Stewards



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